Abergwyngregyn Community Council Training Plan
To be in place by November 2022

Under Section 67 of the 2021 Local Government and Elections (Wales) Act, the Community Council has a duty to consider training for councillors and the clerk. The training plans need to be published on the council website.

The plan ensures that councillors and the clerk have the knowledge needed to run the council effectively. All councillors do not need to have the same training, but there are core areas:

a) Module for new councillors
b) Code of Conduct for members of local authorities in Wales
c) Financial Management and Governance
d) Data Protection

The Good Councillor Guide published by the Welsh Government is available online for all councillors to read.

One Voice Wales provides monthly information on courses and these are sent by the clerk to all members of the council. All courses are online and available in Welsh and English. Councillors are able to visit the website for the latest version of the Good Councillor Guide.

The clerk also needs to attend courses and keep up to date. The council needs to set money aside when they discuss the Annual Budget for training courses.

The clerk is responsible for:

- Circulating information about monthly courses
- Keeping a record of courses attended annually
- Present cost of training annually and keep a record

Training Plan

- New councillors to attend the One Voice Wales New Councillor module within one year of being elected.

- All councillors to attend One Voice Wales Code of Conduct module within next two years.

- Chair (and Vice Chair) to attend One Voice Wales Chairing Skills module within one year of being elected.

- Clerk to attend training courses and seminars as required. (Clerks Association arranges courses).

The Training Plan has been adopted and approved by Abergwyngregyn Community Council.

The Plan will need to be revisited and updated over the next five years.

Name	Training	Dates
Nikki Whitting (Chair)	Read the Good Councillor Guide on website Code of Conduct training Chairing Skills training Planning training	 2017 2022 2022
Ann Pennell	Read the Good Councillor Guide on website Code of Conduct training	 *To be arranged*
Eryl Williams	Read the Good Councillor Guide on the website Code of Conduct training	 *To be arranged*
Helen Flook	Read the Good Councillor Guide on the website Introduction to New Councillors training Code of Conduct training	 2022 2022
Jenny Alty	Read the Good Councillor Guide on the website Introduction to New Councillors training Code of Conduct training Understanding the Law training Chairing Skills training	 2023 2023 2023 2024
Rita Roberts (Clerk)	Planning training Basic Finance training Understanding the Law training Code of Conduct training	2016 2017 2017 2017